



NORWICH
UNIVERSITY™
International Center

Extension of Stay

INSTRUCTIONS

Academic Advisor,

This student was granted a limited amount of time by U.S. Citizenship and Immigration Services (USCIS) in which to complete his/her degree (the deadline is printed on the immigration document known as a Form I-20 or DS-2019). The time granted reflects the typical period for a student to complete that particular degree.

The International Center is responsible for determining if this student meets the USCIS criteria for a program extension. Our decision will be based heavily upon your input below:

SECTION I Student's Information

Student's Given Name (First Name)

Student's Family Name (Last Name)

Student's A #

Please select one:

I do not recommend an extension for this student

I recommend an extension for this student as the delay in completion of the degree is "caused by compelling academic or medical reasons, such as changes in major or research topics, unexpected research problems, or documented illnesses." (Please note that USCIS regulations state "delays caused by academic probation or suspension are not acceptable reasons for program extension").

New Suggested Graduation Date,
Please note, extensions are granted
for up to one year per request.

Please (briefly) state the specific basis for your recommending an extension:

Please outline the remaining classes needed, credits, & anticipated semester that a student can complete these classes within. For Example: CN 302 (3) - Spring 2015.

By typing my name below, I attest that all of the information above is true and accurate to the best of my knowledge.

Title

Email

Phone Number

Date

Please return completed form via the submit button or save and email to international@norwich.edu with "**EXTENSION FORM - [Student's Name]**" in the subject line.